



POLICY

Risk Management

The College shall evaluate and manage potential risks to minimize exposure to risks and minimize College liabilities.

BOARD GOVERNING POLICIES

Vision, Journeys, Trails, Ends Statement

GOVERNING LEGISLATION AND RELEVANT DOCUMENTS

PROCEDURE

1. The Director, Administrative Services shall evaluate potential risks at least once in two years.
2. The evaluation shall include the assessment of
 - liability due to personal injury to staff, students or the general public on College property;
 - liability arising from acts of College staff or agents;
 - loss of property due to fire, theft, vandalism, etc; and
 - other potential losses or liabilities.
3. The Director, Administrative Services shall be responsible for maintaining adequate insurance against losses and indemnity for College employees.



**AS-13 RISK MANAGEMENT
ADMINISTRATIVE SERVICES**

AUTHORIZATION

Approved by President _____ (signature)

On _____ (date)

B. FORM (Attached)